



Public Works

Burnt Bridge Creek Utility

Department Summary

The Burnt Bridge Creek Utility is a storm and surface water utility responsible for maintenance and enhancement of the Burnt Bridge Creek basin. The program is funded through annual charges to residents located within the utility's service area.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Burnt Bridge Creek Utility	-\$311,464	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Expenditures By Obj. Category</u>						
Other Services	\$720	\$0	\$0	\$0	\$0	\$0
Transfers	-\$312,184	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Burnt Bridge Creek Utility

Program Summary

Burnt Bridge Creek Utility

The Burnt Bridge Creek Utility is a storm and surface water utility responsible for maintenance and enhancement of the Burnt Bridge Creek basin. Effective 1/1/2000 funding for the maintenance activities for the Burnt Bridge Creek (BBC) drainage basin were consolidated into the Clean Water Fund. Funding for the program now comes from a new county-wide Clean Water Fee assessed to residents and businesses and the Burnt Bridge Creek fee has been discontinued. The Burnt Bridge Creek Fund will be phased out, and the Board of County Commissioners has stipulated that the remaining funds be expended on capital projects in the BBC watershed.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$720	\$0	\$0	\$0	\$0	\$0
Transfers	-\$312,184	\$0	\$0	\$0	\$0	\$0
Total:	<u>-\$311,464</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Deputy Operations

Department Summary

This department is comprised of two deputies from the Sheriff's Office who are responsible for enforcing traffic ordinances relating to commercial vehicles. Activities include the enforcement of ordinances relating to house moves and over legal vehicles, as well as the conduction of Commercial Vehicle Safety Alliance (CVSA) inspections on commercial vehicles using county roadways. Other services provided through this department include investigation of abandoned vehicles and illegal dumping activities along county roadways. The program is partially funded through permit fees and partially through the County Road Fund.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Deputy Operations	\$48,631	\$28,866	\$13,829	\$5,894	\$0	\$5,894
<u>Total:</u>	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Expenditures By Obj. Category

Supplies	\$1,593	\$0	\$308	\$0	\$0	\$0
Professional Services	\$2,245	\$0	\$15	\$0	\$0	\$0
Travel and Training	\$2,014	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,820	\$5,894	\$547	\$5,894	\$0	\$5,894
Internal Charges	\$32,959	\$22,972	\$11,486	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,473	\$0	\$0	\$0
<u>Total:</u>	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Deputy Operations

Program Summary

Deputy Operations

This program provides for the inspection and enforcement of commercial vehicles to ensure compliance with laws and ordinances relating to vehicle size and weight. This program also provides for investigation of illegal dumping and abandoned vehicles.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$1,593	\$0	\$308	\$0	\$0	\$0
Professional Services	\$2,245	\$0	\$15	\$0	\$0	\$0
Travel and Training	\$2,014	\$0	\$0	\$0	\$0	\$0
Other Services	\$9,820	\$5,894	\$547	\$5,894	\$0	\$5,894
Internal Charges	\$32,959	\$22,972	\$11,486	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$1,473	\$0	\$0	\$0
Total:	<u>\$48,631</u>	<u>\$28,866</u>	<u>\$13,829</u>	<u>\$5,894</u>	<u>\$0</u>	<u>\$5,894</u>

Design & Engineering

Department Summary

The Design & Engineering Division is responsible for the County's transportation infrastructure to include roadways, bridges and alternative forms of transportation. It is managed by the County Engineer who is responsible for planning, constructing and maintaining the infrastructure. The division consists of three primary program areas including Administration, the Capital Improvement Program (CIP) and the Transportation Program. Administration includes the office of the County Engineer and service payments to non-Public Works programs. Transportation includes Concurrency Management, Transportation Programming and Transportation Systems Management. The CIP is responsible for construction of new roadways and incorporates the Design, Survey, Real Property Services and Construction Management Sections.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
CIP: Environmental Permitting	\$902,885	\$2,739,928	\$1,173,414	\$2,827,264	-\$5,732	\$2,821,532
Capital Improvement Program (CIP)	\$67,581,752	\$76,537,733	\$36,171,696	\$40,989,769	\$112,748	\$41,102,517
Design & Engineering Administration	\$5,080,095	\$6,078,219	\$2,675,904	\$5,607,735	\$359,224	\$5,966,959
Transportation Program (TRP)	\$2,854,122	\$4,152,783	\$1,755,046	\$4,247,436	\$40,640	\$4,288,076
<u>Total:</u>	<u>\$76,418,854</u>	<u>\$89,508,663</u>	<u>\$41,776,060</u>	<u>\$53,672,204</u>	<u>\$506,880</u>	<u>\$54,179,084</u>

Expenditures By Obj. Category

Salaries, Regular	\$7,319,960	\$7,569,286	\$3,901,516	\$8,070,213	\$16,051	\$8,086,264
Benefits	\$1,596,867	\$2,015,039	\$836,257	\$2,393,266	\$11,647	\$2,404,913
Allowances	\$1,729	\$0	\$956	\$2,500	\$0	\$2,500
Overtime/Comp Time	\$311,361	\$336,000	\$166,816	\$285,108	\$0	\$285,108
Supplies	\$323,294	\$309,660	\$149,351	\$272,531	\$0	\$272,531
Temporary Services	\$740,121	\$867,066	\$330,534	\$343,500	\$0	\$343,500
Professional Services	\$7,218,470	\$11,349,780	\$6,079,978	\$9,793,182	\$0	\$9,793,182
Travel and Training	\$82,750	\$129,786	\$45,637	\$114,300	\$0	\$114,300
Other Services	\$4,917,120	\$2,106,438	\$1,005,915	\$1,925,107	\$111,932	\$2,037,039
Internal Charges	\$946,137	\$1,425,354	\$714,098	\$1,487,324	\$0	\$1,487,324
Transfers	\$56,823	\$1,564,738	\$624,555	\$0	\$367,250	\$367,250
Capital Expenditures	\$52,904,222	\$61,835,516	\$27,920,447	\$28,985,173	\$0	\$28,985,173
<u>Total:</u>	<u>\$76,418,854</u>	<u>\$89,508,663</u>	<u>\$41,776,060</u>	<u>\$53,672,204</u>	<u>\$506,880</u>	<u>\$54,179,084</u>

Design & Engineering

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Office Assistant III	1	APW0023.Office Assistant III	6	Mair, Paula L
Operational	Office Assistant III	1	APW0024.Office Assistant III	3	Sims, Amy E
Operational	Engineer III	1	RDS0002.Engineer III	6	Clark, Arlen B
Operational	Capital Project Manager III	1	RDS0003.Capital Project Manager III	5	Dolan, David W
Operational	Engineering Svc Mgr III	1	RDS0004.Engineering Svc Mgr III		Monteith, Monte P
Operational	Engineering Technician	1	RDS0005.Engineering Technician	4	Henry-Slye, Laura E
Operational	Engineering Technician	1	RDS0006.Engineering Technician	4	Wallace, Ivan
Operational	Real Property Agent III	1	RDS0007.Real Property Agent III	6	Mason, Pamela A
Operational	Engineering Technician	1	RDS0008.Engineering Technician	6	Lester, James H
Operational	Engineering Svc Mgr III	1	RDS0009.Engineering Svc Mgr III		Weiss, Lowell H
Operational	Real Property Agent III	1	RDS0011.Real Property Agent III	6	Kildun, L Barbara
Operational	Engineering Technician	1	RDS0012.Engineering Technician	6	Manning, John J
Operational	Engineering Technician, Sr	1	RDS0013.Engineering Technician, Sr	6	Kerlin, Ronald R
Operational	Design Drafter	1	RDS0014.Design Drafter	6	Begley, Kelley M
Operational	Engineering Svc Mgr III	1	RDS0015.Engineering Svc Mgr III		Wright, William C
Operational	Engineering Svc Mgr III	1	RDS0016.Engineering Svc Mgr III		Henderson, Heath H
Operational	Engineering Technician	1	RDS0017.Engineering Technician	6	Hord, Charles C
Operational	Traffic Engineer	1	RDS0019.Traffic Engineer	5	Klug, Robert D
Operational	Engineering Technician, Sr	1	RDS0020.Engineering Technician, Sr	6	Maddux, Larry D
Operational	Engineering Svc Mgr III	1	RDS0021.Engineering Svc Mgr III		Vincent, Brian S
Operational	Real Property Agent III	1	RDS0022.Real Property Agent III	6	Fletcher, Kathryn A
Operational	Engineering Technician	1	RDS0023.Engineering Technician	6	Glenn, William C
Operational	Capital Project Manager I	1	RDS0024.Capital Project Manager I	6	Andrews, Don K
Operational	Capital Project Manager III	1	RDS0025.Capital Project Manager III	6	Small, Linda M
Operational	Engineering Svc Mgr III	1	RDS0026.Engineering Svc Mgr III		Shafer, Gregory A
Operational	Engineering Technician, Sr	1	RDS0027.Engineering Technician, Sr	6	Schutt, Carl J
Operational	Engineering Technician	1	RDS0028.Engineering Technician	6	James, Frank M
Operational	Traffic Engineer	1	RDS0029.Traffic Engineer	6	Khan, Ejaz Q
Operational	Traffic Engineer	1	RDS0030.Traffic Engineer	6	Berreth, Eugene S
Operational	Engineering Division Manager	1	RDS0031.Engineering Division Manager		Schulte, Steven C
Operational	Engineering Technician, Sr	1	RDS0033.Engineering Technician, Sr	6	Broenneke, Robert D
Operational	Real Property Agent III	1	RDS0037.Real Property Agent III	6	Bushaw, Nikki A
Operational	Real Property Assistant	1	RDS0038.Real Property Assistant	6	Huff, Alice V
Operational	Real Property Agent III	1	RDS0042.Real Property Agent III	4	Benedict, II, Lewis I
Operational	Real Property Assistant	1	RDS0043.Real Property Assistant	6	Niemeyer, Diane M
Operational	Capital Project Manager III	1	RDS0044.Capital Project Manager III	6	Heniges, Carolyn A
Operational	Design Drafter	1	RDS0045.Design Drafter	6	Cox, Donald D
Operational	Engineering Technician	1	RDS0046.Engineering Technician	6	Jenicek, Mark J
Operational	Engineering Technician	1	RDS0047.Engineering Technician	6	Cutler, Jonathon S
Operational	Engineer III	1	RDS0048.Engineer III	6	Vuu, Huan Van
Operational	Engineering Technician	1	RDS0050.Engineering Technician	6	Williams, Don E
Operational	Engineering Technician	1	RDS0052.Engineering Technician	6	Gilroy, Michael J
Operational	Engineering Technician	1	RDS0053.Engineering Technician	3	Sills, Shane C
Operational	Engineering Division Manager	1	RDS0054.Engineering Division Manager		Gray, Kevin J
Operational	Engineering Technician, Sr	1	RDS0055.Engineering Technician, Sr	5	Christian, Julie
Operational	Engineer III	1	RDS0056.Engineer III	6	Arthur, Bart A
Operational	Engineer III	1	RDS0057.Engineer III	6	Grange, Thomas D
Operational	Planner, Senior	1	RDS0058.Planner, Senior		Gaddis, Philip K
Operational	Engineering Technician, Sr	1	RDS0059.Engineering Technician, Sr	6	Glaser, Kenneth A
Operational	Engineer III	1	RDS0060.Engineer III	5	Oylear, Shelley A
Operational	Engineering Svc Mgr III	1	RDS0061.Engineering Svc Mgr III		Sawyer, Scott P
Operational	Engineer III	1	RDS0064.Engineer III	5	Washington, Robin A
Operational	Engineer III	1	RDS0065.Engineer III	5	Gamble, Richard W
Operational	Engineer III	1	RDS0066.Engineer III	6	Emrick, Michael M
Operational	Engineer III	1	RDS0067.Engineer III	6	Bedell, Howard G
Operational	Engineering Technician	1	RDS0068.Engineering Technician	3	Blando, David M
Operational	Engineering Technician	1	RDS0069.Engineering Technician	5	Templet, James E
Operational	Engineering Technician	1	RDS0070.Engineering Technician	5	Allen, Charles E
Operational	Engineer III	1	RDS0071.Engineer III	6	Milne, John
Operational	Capital Project Manager III	1	RDS0072.Capital Project Manager III	6	Hall, Matt W
Operational	Engineer III	1	RDS0073.Engineer III	4	Klug, Bruce A
Operational	Engineer III	1	RDS0074.Engineer III	5	Krause, James DR
Operational	Engineer III	1	RDS0075.Engineer III	6	Pierce, Troy M
Operational	Office Assistant II	1	RDS0076.Office Assistant II	4	Roush, Percenia F
Operational	Office Assistant III	1	RDS0078.Office Assistant III	4	Monett, Penny A
Operational	Office Assistant II	1	RDS0079.Office Assistant II	6	Benedict, Valerie M
Operational	Office Assistant II	.5	RDS0080.Office Assistant II	4	Weishaar, Shann C
Operational	Engineer III	1	RDS0010.Engineer III	1	

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Design & Engineering

Program Summary

CIP: Environmental Permitting

This program was established in 2001 to assist with all permitting needs associated with implementing the Capital Improvement Program.

Operational planning Categories

Purpose: Support

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$195,923	\$404,638	\$196,337	\$425,127	\$0	\$425,127
Benefits	\$35,929	\$93,730	\$36,118	\$111,862	\$0	\$111,862
Overtime/Comp Time	\$503	\$12,642	\$897	\$9,508	\$0	\$9,508
Supplies	\$5,581	\$7,450	\$2,132	\$10,525	\$0	\$10,525
Temporary Services	\$330	\$17,500	\$13,104	\$65,000	\$0	\$65,000
Professional Services	\$261,116	\$460,000	\$350,634	\$620,000	\$0	\$620,000
Travel and Training	\$635	\$9,000	\$1,374	\$3,600	\$0	\$3,600
Other Services	\$33,358	\$506,522	\$83,356	\$506,642	-\$5,732	\$500,910
Internal Charges	\$19,020	\$21,446	\$10,723	\$0	\$0	\$0
Transfers	\$0	\$0	\$20,776	\$0	\$0	\$0
Capital Expenditures	\$350,490	\$1,207,000	\$457,963	\$1,075,000	\$0	\$1,075,000
Total:	\$902,885	\$2,739,928	\$1,173,414	\$2,827,264	-\$5,732	\$2,821,532

BUDGET ADJUSTMENTS:

<u>BUDGET ADJUSTMENTS:</u>		Expenditure	FTE	Revenue
PSC Rent Increase	0001-305-07	This package contains the PSC rent increases for PW.		
1012-511-543480-General Admin		\$4,298	0.00	\$0
TER&R Revenue & Fees	5092-390-05	This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.		
1012-511-543480-General Admin		-\$10,030	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:		-\$5,732	0.00	\$0

Design & Engineering

Program Summary

Capital Improvement Program (CIP)

The Capital Improvement Program consists of Survey, Design, Real Property Services, Project Management, Environmental Permitting, Construction Management, and Administration. These sections work together to ensure that road construction projects planned for in the 6 Year Transportation Improvement Plan and the Annual Construction Program are completed in a cost effective manner and to standard.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$5,317,725	\$5,553,376	\$2,794,728	\$5,733,984	-\$7,005	\$5,726,979
Benefits	\$1,156,664	\$1,477,134	\$609,597	\$1,739,799	-\$2,929	\$1,736,870
Allowances	\$1,729	\$0	\$956	\$2,500	\$0	\$2,500
Overtime/Comp Time	\$239,368	\$269,358	\$130,576	\$209,000	\$0	\$209,000
Supplies	\$205,355	\$195,460	\$109,984	\$178,750	\$0	\$178,750
Temporary Services	\$658,366	\$809,566	\$288,877	\$246,000	\$0	\$246,000
Professional Services	\$5,485,062	\$5,368,848	\$3,377,829	\$3,628,750	\$0	\$3,628,750
Travel and Training	\$64,738	\$86,686	\$31,319	\$70,200	\$0	\$70,200
Other Services	\$1,194,238	\$1,441,065	\$825,473	\$1,270,613	\$122,682	\$1,393,295
Internal Charges	\$682,614	\$707,724	\$355,263	\$0	\$0	\$0
Transfers	\$53,779	\$0	\$600,009	\$0	\$0	\$0
Capital Expenditures	\$52,522,114	\$60,628,516	\$27,047,085	\$27,910,173	\$0	\$27,910,173
Total:	\$67,581,752	\$76,537,733	\$36,171,696	\$40,989,769	\$112,748	\$41,102,517

BUDGET ADJUSTMENTS:

Additional OA Support 1012.522.02

Expenditure

FTE

Revenue

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-511-543040-Constr Mgmt Noncrp-Gen Admin			
PSC Rent Increase 0001-305-07			
1012-511-543010-Proj Mgmt Noncrp-Gen Admin			
TER&R Revenue & Fees 5092-390-05			
1012-511-543010-Proj Mgmt Noncrp-Gen Admin			

-9,934 -0.10 \$0

This package contains the PSC rent increases for PW.

\$97,444 0.00 \$0

This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.

\$25,238 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: \$112,748 -0.10 \$0

Design & Engineering

Program Summary

Design & Engineering Administration

The Administration Program consists of expenses directly related to the County Engineer. The County Engineer is a mandated county official responsible for directing, managing and certifying public engineering projects. Financial transfers to other county funds may also be budgeted here. Examples of these transfers include bonded debt repayments and reimbursements to the County Capital Acquisition Fund.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$436,146	\$113,802	\$134,094	\$245,273	\$0	\$245,273
Benefits	\$111,275	\$43,200	\$27,759	\$57,068	\$0	\$57,068
Overtime/Comp Time	\$9,942	\$3,500	\$1,140	\$6,000	\$0	\$6,000
Supplies	\$9,765	\$9,000	\$8,275	\$10,500	\$0	\$10,500
Temporary Services	\$27,332	\$15,000	\$711	\$13,500	\$0	\$13,500
Professional Services	\$779,683	\$3,709,932	\$1,829,185	\$3,709,932	\$0	\$3,709,932
Travel and Training	\$4,150	\$6,000	\$2,787	\$4,500	\$0	\$4,500
Other Services	\$3,593,731	\$74,137	\$43,249	\$73,638	-\$8,026	\$65,612
Internal Charges	\$105,027	\$538,910	\$269,475	\$1,487,324	\$0	\$1,487,324
Transfers	\$3,044	\$1,564,738	\$3,770	\$0	\$367,250	\$367,250
Capital Expenditures	\$0	\$0	\$355,459	\$0	\$0	\$0
Total:	\$5,080,095	\$6,078,219	\$2,675,904	\$5,607,735	\$359,224	\$5,966,959

BUDGET ADJUSTMENTS:

Ph 1-78 St Rock Storage 5091-577-05

This request is to fund grounds capital improvements at the 78th Street Complex to store rock mined from the Maple Quarry Pit. Phase I includes grading, rocking, pavement, landscape, lighting, and ecology block walling for the site. Total costs are estimated at \$367,250. Phase II for the 2007/08 budget include five new pole building structures for equipment and supplies storage in the amount of \$241,300.

1012-511-597091-Transfer Out To 5091

\$367,250 0.00 \$0

TER&R Revenue & Fees 5092-390-05

This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.

1012-511-543000-Adm Non Crp Gen Adm

-\$8,026 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: **\$359,224 0.00 \$0**

Design & Engineering

Program Summary

Transportation Program (TRP)

The Transportation Program consists of Traffic Engineering/Operations, Concurrency Management, and Transportation Programming. These sections work together with the community to prioritize, schedule, and finance road improvement projects and to effectively and safely operate the county's road system.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,370,166	\$1,497,470	\$776,357	\$1,665,829	\$23,056	\$1,688,885
Benefits	\$292,999	\$400,975	\$162,783	\$484,537	\$14,576	\$499,113
Overtime/Comp Time	\$61,548	\$50,500	\$34,203	\$60,600	\$0	\$60,600
Supplies	\$102,593	\$97,750	\$28,960	\$72,756	\$0	\$72,756
Temporary Services	\$54,093	\$25,000	\$27,842	\$19,000	\$0	\$19,000
Professional Services	\$692,609	\$1,811,000	\$522,330	\$1,834,500	\$0	\$1,834,500
Travel and Training	\$13,227	\$28,100	\$10,157	\$36,000	\$0	\$36,000
Other Services	\$95,793	\$84,714	\$53,837	\$74,214	\$3,008	\$77,222
Internal Charges	\$139,476	\$157,274	\$78,637	\$0	\$0	\$0
Capital Expenditures	\$31,618	\$0	\$59,940	\$0	\$0	\$0
Total:	\$2,854,122	\$4,152,783	\$1,755,046	\$4,247,436	\$40,640	\$4,288,076

BUDGET ADJUSTMENTS:

Additional OA Support 1012.522.02

Expenditure

FTE

Revenue

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-511-543080-Con Mgt Non Crp Gen Adm

\$37,632

0.40

\$0

TER&R Revenue & Fees 5092-390-05

This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.

1012-511-543060-Transp Systems Noncrp-Gen Adm

\$3,008

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$40,640

0.40

\$0

Facility Operations - Public Works

Department Summary

This department will be deleted from the 2001-2002 budget process, as all facility activities will be done by General Services Facilities Maintenance.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Non-Road/ Non-Parks Facility Maintenance	\$113,574	\$101,728	\$39,574	\$107,622	\$0	\$107,622
<u>Total:</u>	<u>\$113,574</u>	<u>\$101,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Expenditures By Obj. Category

Supplies	\$604	\$0	\$0	\$0	\$0	\$0
Professional Services	\$84,850	\$21,680	\$19,683	\$27,574	\$0	\$27,574
Other Services	\$28,120	\$75,048	\$9,615	\$75,048	\$0	\$75,048
Internal Charges	\$0	\$5,000	\$10,276	\$5,000	\$0	\$5,000
<u>Total:</u>	<u>\$113,574</u>	<u>\$101,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Facility Operations - Public Works

Program Summary

Non-Road/ Non-Parks Facility Maintenance

This program is comprised of our Decant Facility, which is where vector waste and street sweepings are taken to be processed to lessen their impact on the environment.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$604	\$0	\$0	\$0	\$0	\$0
Professional Services	\$84,850	\$21,680	\$19,683	\$27,574	\$0	\$27,574
Other Services	\$28,120	\$75,048	\$9,615	\$75,048	\$0	\$75,048
Internal Charges	\$0	\$5,000	\$10,276	\$5,000	\$0	\$5,000
<u>Total:</u>	<u>\$113,574</u>	<u>\$101,728</u>	<u>\$39,574</u>	<u>\$107,622</u>	<u>\$0</u>	<u>\$107,622</u>

Parks & Recreation

Department Summary

In January 1997, the Clark County and City of Vancouver Parks and Recreation Departments consolidated into one department and now operate as a City department providing services to the County. The County's Park and Recreation programs remain the same. The Parks & Recreation Division is responsible for the strategic, short and long-range planning, acquisition, development, maintenance of the County's parks, green ways, trails, open spaces, and recreation facilities, and sponsoring regional recreation events. Another function is to develop non-local tax funding sources and encourage joint interagency and public/private partnerships, agreements, and working relationships. The division also is responsible for park maintenance and security.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Leisure Services	\$0	\$0	\$0	\$153,923	\$0	\$153,923
Planning, Acquisition and Design	\$2,327,045	\$2,487,320	\$1,267,588	\$2,500,535	\$0	\$2,500,535
<u>Total:</u>	<u>\$2,327,045</u>	<u>\$2,487,320</u>	<u>\$1,267,588</u>	<u>\$2,654,458</u>	<u>\$0</u>	<u>\$2,654,458</u>
<u>Expenditures By Obj. Category</u>						
Supplies	\$0	\$0	\$20	\$0	\$0	\$0
Professional Services	\$0	\$0	\$18,644	\$0	\$0	\$0
Transfers	\$2,327,045	\$2,487,320	\$1,248,924	\$2,654,458	\$0	\$2,654,458
<u>Total:</u>	<u>\$2,327,045</u>	<u>\$2,487,320</u>	<u>\$1,267,588</u>	<u>\$2,654,458</u>	<u>\$0</u>	<u>\$2,654,458</u>

Parks & Recreation

Program Summary

Leisure Services

The program provides for outdoor recreation and education programs, environmental interpretation, special events, special use permits, and shelter reservations. It oversees fee collection and lifeguard programs and concessions, and it serves as liaison to special interest groups.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Regional (County-wide)

Program By Obj. Category:	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$0	\$0	\$0	\$153,923	\$0	\$153,923
Total:	\$0	\$0	\$0	\$153,923	\$0	\$153,923

Parks & Recreation

Program Summary

Planning, Acquisition and Design

This program develops and monitors standards for the County's mandated, essential, and discretionary park requirements; provides strategic, long range and short range planning; acquires property for subsequent park development; and designs and develops improvement and management plans for parks, open spaces, and trails. It also seeks alternative funding sources such as private/public partnerships, grants, donations, inter-agency agreements, and innovative revenue generation opportunities. Citizen input is sought for all major projects through public meetings, task forces, and committees.

[Operational planning Cagories](#)

Purpose: Discretionary

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$0	\$0	\$20	\$0	\$0	\$0
Professional Services	\$0	\$0	\$18,644	\$0	\$0	\$0
Transfers	\$2,327,045	\$2,487,320	\$1,248,924	\$2,500,535	\$0	\$2,500,535
Total:	<u>\$2,327,045</u>	<u>\$2,487,320</u>	<u>\$1,267,588</u>	<u>\$2,500,535</u>	<u>\$0</u>	<u>\$2,500,535</u>

Parks Operations

Department Summary

This department is responsible for the maintenance and appearance of County parks, green spaces, and landscaping surrounding public buildings. Funding for the department comes from two service contracts. One is with the Vancouver-Clark Parks and Recreation Department for the maintenance of county and regional parks. The other contract is with the Facilities Management Division of the Department of General Services for maintenance of areas around county-owned buildings, primarily near the downtown campus.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
GF Campus Grounds Maintenance	\$264,715	\$552,638	\$233,924	\$511,897	\$0	\$511,897
Parks Grounds Maintenance	\$2,198,514	\$2,718,858	\$1,061,414	\$2,877,348	\$10,030	\$2,887,378
<u>Total:</u>	<u>\$2,463,229</u>	<u>\$3,271,496</u>	<u>\$1,295,338</u>	<u>\$3,389,245</u>	<u>\$10,030</u>	<u>\$3,399,275</u>

Expenditures By Obj. Category

Salaries, Regular	\$1,037,859	\$1,362,072	\$544,728	\$1,452,106	\$0	\$1,452,106
Benefits	\$274,807	\$496,056	\$149,471	\$523,752	\$0	\$523,752
Allowances	\$241	\$0	\$391	\$780	\$0	\$780
Overtime/Comp Time	\$34,948	\$53,204	\$20,253	\$53,204	\$0	\$53,204
Supplies	\$298,718	\$373,262	\$145,075	\$353,220	\$0	\$353,220
Temporary Services	\$162,197	\$230,308	\$100,863	\$247,134	\$0	\$247,134
Professional Services	\$197,875	\$209,774	\$87,726	\$225,650	\$0	\$225,650
Travel and Training	\$3,762	\$8,124	\$1,334	\$8,384	\$0	\$8,384
Other Services	\$452,822	\$519,234	\$245,497	\$525,015	\$10,030	\$535,045
<u>Total:</u>	<u>\$2,463,229</u>	<u>\$3,271,496</u>	<u>\$1,295,338</u>	<u>\$3,389,245</u>	<u>\$10,030</u>	<u>\$3,399,275</u>

Parks Operations**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Grounds Maintenance Specialist	1	POP0001.Grounds Maintenance Specialist	5	Boss, Donald R
Operational	Grounds Maintenance Specialist	1	POP0002.Grounds Maintenance Specialist	5	Lemberg, Donald L
Operational	Parks & Vegetation Specialist	1	POP0003.Parks & Vegetation Specialist		Keller, Douglas D
Operational	Grounds Maintenance Specialist	1	POP0004.Grounds Maintenance Specialist	5	Anderson, Roger D
Operational	Grounds Maintenance Crew Chief	1	POP0005.Grounds Maintenance Crew Chief	5	Bauder, Harold F
Operational	Grounds Maintenance Crew Chief	1	POP0006.Grounds Maintenance Crew Chief	5	Bjerke, William L
Operational	Operations Superintendent	1	POP0007.Operations Superintendent		Johnson, Greg
Operational	Parks & Vegetation Specialist	1	POP0008.Parks & Vegetation Specialist	5	Riggs, Terry L
Operational	Grounds Maintenance Specialist	1	POP0011.Grounds Maintenance Specialist	5	Allen, Michael D
Operational	Grounds Maintenance Specialist	1	POP0012.Grounds Maintenance Specialist	5	Swenson, Steven M
Operational	Grounds Maintenance Crew Chief	1	POP0013.Grounds Maintenance Crew Chief	2	Loos, Brian M
Operational	Grounds Maintenance Worker	1	POP0014.Grounds Maintenance Worker	4	Mattix, Dannie P
Operational	Grounds Maintenance Specialist	1	POP0016.Grounds Maintenance Specialist		Long, Scott W
Operational	Grounds Maintenance Specialist	1	POP0017.Grounds Maintenance Specialist	5	Sullivan, Dianne M
Operational	Grounds Maintenance Specialist	1	POP0018.Grounds Maintenance Specialist	5	Carroll, Carolene J
Operational	Grounds Maintenance Worker	1	POP0019.Grounds Maintenance Worker	4	White, Robert V

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Parks Operations

Program Summary

GF Campus Grounds Maintenance

This program provides for the maintenance of the grounds of County buildings. This program is funded through a contract with the Facilities management Division of the Department of General Services.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$109,051	\$213,220	\$90,723	\$182,088	\$0	\$182,088
Benefits	\$28,949	\$70,700	\$25,793	\$60,847	\$0	\$60,847
Allowances	\$102	\$0	\$264	\$520	\$0	\$520
Overtime/Comp Time	\$10,265	\$18,636	\$9,342	\$18,636	\$0	\$18,636
Supplies	\$37,283	\$80,124	\$32,451	\$68,672	\$0	\$68,672
Temporary Services	\$39,788	\$102,236	\$34,940	\$97,710	\$0	\$97,710
Professional Services	\$2,634	\$6,390	\$4,543	\$14,234	\$0	\$14,234
Travel and Training	\$774	\$720	\$130	\$980	\$0	\$980
Other Services	\$35,869	\$60,612	\$35,738	\$68,210	\$0	\$68,210
<u>Total:</u>	<u>\$264,715</u>	<u>\$552,638</u>	<u>\$233,924</u>	<u>\$511,897</u>	<u>\$0</u>	<u>\$511,897</u>

Parks Operations

Program Summary

Parks Grounds Maintenance

This program provides for the maintenance of county parks and greenspaces, which includes mowing, irrigation and garbage removal. This program is funded through service agreements with Vancouver-Clark Parks and Recreation.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$928,808	\$1,148,852	\$454,005	\$1,270,018	\$0	\$1,270,018
Benefits	\$245,858	\$425,356	\$123,678	\$462,905	\$0	\$462,905
Allowances	\$139	\$0	\$127	\$260	\$0	\$260
Overtime/Comp Time	\$24,683	\$34,568	\$10,911	\$34,568	\$0	\$34,568
Supplies	\$261,435	\$293,138	\$112,624	\$284,548	\$0	\$284,548
Temporary Services	\$122,409	\$128,072	\$65,923	\$149,424	\$0	\$149,424
Professional Services	\$195,241	\$203,384	\$83,183	\$211,416	\$0	\$211,416
Travel and Training	\$2,988	\$7,404	\$1,204	\$7,404	\$0	\$7,404
Other Services	\$416,953	\$458,622	\$209,759	\$456,805	\$10,030	\$466,835
Internal Charges	\$0	\$19,462	\$0	\$0	\$0	\$0
Total:	\$2,198,514	\$2,718,858	\$1,061,414	\$2,877,348	\$10,030	\$2,887,378

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

TER&R Revenue & Fees 5092-390-05

This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.

0001-633-576801-16' Rotary Mowing

\$10,030

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$10,030

0.00

\$0

Public Works Administration

Department Summary

The Administration Division of the Department of Public Works is responsible for the oversight, management, and fiscal administration of the County's infrastructure related and environmental management programs. Included under this umbrella are divisions dealing with road construction and maintenance, parks acquisition, development and maintenance, sanitary sewers and waste water treatment, solid waste recycling, reuse, and disposal, clean water, and fleet and equipment management. The division, through the Department Director, provides strategic guidance to the organization and ensures compliance. The division also provides:

Department-wide customer service support
Administrative support, to include digital imaging services
Financial, accounting, and budget support
Inventory management support
Road related permit management
Technology services within
Motor pool management
Human resources support
Public information and outreach
Special project support

The division merged with Road Operations Administration in 2003 and now consists of 21 staff members located at the Franklin Street Public Service Center and the 78th Street Operations Center.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Financial Transactions	\$99,772	\$0	-\$2,642	\$0	\$0	\$0
GIS	\$163,750	\$0	\$61,269	\$174,964	\$0	\$174,964
General Administration	\$1,840,326	\$4,677,186	\$1,919,304	\$4,667,727	\$968,108	\$5,635,835
Total:	\$2,103,848	\$4,677,186	\$1,977,931	\$4,842,691	\$968,108	\$5,810,799

Expenditures By Obj. Category

Salaries, Regular	\$838,091	\$1,807,866	\$967,429	\$1,908,683	\$53,170	\$1,961,853
Benefits	\$158,486	\$486,724	\$202,487	\$638,274	\$539,626	\$1,177,900
Allowances	\$4,627	\$0	\$2,158	\$9,600	\$0	\$9,600
Overtime/Comp Time	\$6,443	\$7,250	\$5,792	\$13,250	\$0	\$13,250
Supplies	\$92,240	\$92,950	\$104,555	\$105,600	\$0	\$105,600
Temporary Services	\$79,081	\$55,000	\$32,567	\$50,000	\$0	\$50,000
Professional Services	\$386,112	\$523,716	\$254,799	\$337,800	\$0	\$337,800
Travel and Training	\$27,055	\$52,120	\$23,896	\$48,080	\$0	\$48,080
Other Services	\$114,045	\$1,334,670	\$210,643	\$1,354,114	\$375,312	\$1,729,426
Internal Charges	\$270,052	\$316,890	\$158,445	\$377,290	\$0	\$377,290
Transfers	\$103,470	\$0	\$205	\$0	\$0	\$0
Capital Expenditures	\$24,146	\$0	\$14,955	\$0	\$0	\$0
Total:	\$2,103,848	\$4,677,186	\$1,977,931	\$4,842,691	\$968,108	\$5,810,799

Public Works Administration**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Administrative Serv Mgr III	1	APW0002.Administrative Serv Mgr III		McCauley, Mark G
Operational	Director, Public Works	1	APW0003.Director, Public Works		Capell, Peter S
Operational	Program Manager I	1	APW0005.Program Manager I		Muhly, Peggy A
Operational	Dept Info Systems Coord II	1	APW0006.Dept Info Systems Coord II	6	Willinger, Norman J
Operational	Administrative Assistant	1	APW0008.Administrative Assistant	2	Johnson, Anita Y
Operational	Management Analyst, Senior	1	APW0010.Management Analyst, Senior		Michaels, Deborah K
Operational	Office Assistant II	1	APW0012.Office Assistant II	6	Simms, Sandra L
Operational	Program Coordinator I	1	APW0015.Program Coordinator I		Furgason, Tina R
Operational	Office Assistant II	1	APW0016.Office Assistant II	2	Donald, Susan L
Operational	Office Assistant, Senior	1	APW0018.Office Assistant, Senior	6	Oviatt, Cheryl L
Operational	Office Assistant II	1	APW0019.Office Assistant II	1	Cooper, Heidi K
Operational	Program Coordinator I	1	APW0021.Program Coordinator I		Carlson, Chris A
Operational	Program Manager I	1	APW0022.Program Manager I		Oman, Carl K
Operational	Program Manager III	1	ERR0008.Program Manager III		Masco, Charles J
Operational	Office Assistant II	1	RDS0062.Office Assistant II	6	Matison, Paulette M
Operational	Inventory Specialist	1	ROP0105.Inventory Specialist	6	Morley, Sheila A
Operational	Program Coordinator II	1	APW0025.Program Coordinator II		

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Public Works Administration

Program Summary

Financial Transactions

The Financial Transactions Program serves as an accounting tool for separating non-program fund transfers from the Road Fund. No staff or operating expenses are budgeted. The performance of this program is contingent on the relative effectiveness of the programs it supports. Hence, specific performance measures have not been established.

[Operational planning Cagories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Allowances	-\$3,698	\$0	-\$2,642	\$0	\$0	\$0
Transfers	\$103,470	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$99,772</u>	<u>\$0</u>	<u>-\$2,642</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Public Works Administration

Program Summary

GIS

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$109,615	\$0	\$48,876	\$130,862	\$0	\$130,862
Benefits	\$23,145	\$0	\$10,023	\$44,102	\$0	\$44,102
Overtime/Comp Time	\$6,270	\$0	\$1,721	\$0	\$0	\$0
Supplies	\$5,128	\$0	\$496	\$0	\$0	\$0
Temporary Services	\$1,072	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$8,491	\$0	\$153	\$0	\$0	\$0
Other Services	\$37	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$9,992	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$163,750</u>	<u>\$0</u>	<u>\$61,269</u>	<u>\$174,964</u>	<u>\$0</u>	<u>\$174,964</u>

Public Works Administration

Program Summary

General Administration

The Administration Division of the Department of Public Works is responsible for the oversight, management, and fiscal administration of the County's infrastructure related and environmental management programs. Included under this umbrella are divisions dealing with road construction and maintenance, parks acquisition, development, and maintenance, sanitary sewers and waste water treatment, solid waste recycling, reuse, and disposal, clean water, and fleet and equipment management. The division, through the Department Director, provides strategic guidance to the organization and ensures compliance. The division also provides:

Department-wide customer service support
 Administrative support, to include digital imaging services
 Financial, accounting, and budget support
 Inventory management support
 Road related permit management
 Technology services within
 Motor pool management
 Human resources support
 Public information and outreach
 Special project support

The division merged with Road Operations Administration in 2003 and now consists of 21 staff members located at the Franklin Street Public Service Center and the 78th Street Operations Center.

[Operational planning Categories](#)

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$728,476	\$1,807,866	\$918,553	\$1,777,821	\$53,170	\$1,830,991
Benefits	\$135,341	\$486,724	\$192,464	\$594,172	\$539,626	\$1,133,798
Allowances	\$8,325	\$0	\$4,800	\$9,600	\$0	\$9,600
Overtime/Comp Time	\$173	\$7,250	\$4,071	\$13,250	\$0	\$13,250
Supplies	\$87,112	\$92,950	\$104,059	\$105,600	\$0	\$105,600
Temporary Services	\$78,009	\$55,000	\$32,567	\$50,000	\$0	\$50,000
Professional Services	\$386,112	\$523,716	\$254,799	\$337,800	\$0	\$337,800
Travel and Training	\$18,564	\$52,120	\$23,743	\$48,080	\$0	\$48,080
Other Services	\$114,008	\$1,334,670	\$210,643	\$1,354,114	\$375,312	\$1,729,426
Internal Charges	\$270,052	\$316,890	\$158,445	\$377,290	\$0	\$377,290
Transfers	\$0	\$0	\$205	\$0	\$0	\$0
Capital Expenditures	\$14,154	\$0	\$14,955	\$0	\$0	\$0
Total:	\$1,840,326	\$4,677,186	\$1,919,304	\$4,667,727	\$968,108	\$5,635,835

BUDGET ADJUSTMENTS:

Additional OA Support 1012.522.02

Expenditure

FTE

Revenue

We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.

1012-522-543111-Const Management

\$56,451

0.60

\$0

Contingency for Contracts 0001-305-04

This package includes contingency for both estimated contract settlements and for merit increases.

1012-308-508200-Prior Year Claims

\$350,000

0.00

\$0

Contingency for PERS	0001-305-03			
1012-308-508200-Prior Year Claims		\$507,075	0.00	\$0
Extension of Office Aide	1012-522-01			
		In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.		
1012-522-543111-Const Management		\$29,270	0.50	\$0
PSC Rent Increase	0001-305-07			
1012-522-542912-Supervision/Inspection		\$37,352	0.00	\$0
TER&R Revenue & Fees	5092-390-05			
		This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.		
1012-522-542912-Supervision/Inspection		-\$12,040	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:		\$968,108	1.10	\$0

Railroad

Department Summary

The Chelatchie Prairie Railroad represents a unique County-spanning right-of-way. A private railway company (the Lewis and Clark Railway) operates the railroad under contract to Clark County. The operator is required to pay the county a portion of gross receipts in excess of a certain amount. County program expenses are limited to a vegetation control spraying contract and the repayment of a state low interest loan. No permanent staff are assigned.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Lewis & Clark Railroad	\$99,815	\$157,726	\$71,468	\$139,814	\$0	\$139,814
<u>Total:</u>	<u>\$99,815</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Expenditures By Obj. Category

Supplies	\$304	\$0	\$7,026	\$0	\$0	\$0
Temporary Services	\$0	\$0	\$370	\$0	\$0	\$0
Professional Services	\$72,140	\$87,914	\$42,234	\$87,914	\$0	\$87,914
Travel and Training	\$0	\$0	\$447	\$0	\$0	\$0
Other Services	\$21,355	\$43,020	\$7,438	\$25,108	\$0	\$25,108
Transfers	\$0	\$0	\$557	\$0	\$0	\$0
Debt Service and Interest	\$0	\$26,792	\$13,396	\$26,792	\$0	\$26,792
Capital Expenditures	\$6,016	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$99,815</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Railroad

Program Summary

Lewis & Clark Railroad

This department has only one program. See the department narrative above for information on the department's function.

Operational planning Cagories

Purpose: Discretionary

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$304	\$0	\$7,026	\$0	\$0	\$0
Temporary Services	\$0	\$0	\$370	\$0	\$0	\$0
Professional Services	\$72,140	\$87,914	\$42,234	\$87,914	\$0	\$87,914
Travel and Training	\$0	\$0	\$447	\$0	\$0	\$0
Other Services	\$21,355	\$43,020	\$7,438	\$25,108	\$0	\$25,108
Transfers	\$0	\$0	\$557	\$0	\$0	\$0
Debt Service and Interest	\$0	\$26,792	\$13,396	\$26,792	\$0	\$26,792
Capital Expenditures	\$6,016	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$99,815</u>	<u>\$157,726</u>	<u>\$71,468</u>	<u>\$139,814</u>	<u>\$0</u>	<u>\$139,814</u>

Road Operations

Department Summary

This department is responsible for all right-of-way maintenance activities, including easements. This department includes six separate programs, including County Road Projects (CRPs); Closed/Open Drainage; Bridge Maintenance; Roadway/Shoulder Maintenance; Incidental Traffic and Safety Services; and Roadside Vegetation/Median Maintenance/Swale and Pond Maintenance/Litter Control. The programs are predominantly funded through the County Road Fund but also receive additional revenues for contract work with other local governments. Mandated National Pollution Discharge Elimination System (NPDES) activities are also reflected in the Road Operations budget.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Bridge Maintenance	\$560,989	\$708,106	\$224,947	\$635,675	\$0	\$635,675
County Road Projects	\$6,813,645	\$6,699,418	\$3,204,913	\$7,085,658	\$0	\$7,085,658
Incidental Traffic and Safety Services	\$5,099,692	\$6,258,032	\$3,256,747	\$6,748,390	\$161,560	\$6,909,950
Open/Closed Drainage	\$2,307,358	\$2,771,256	\$1,278,284	\$2,818,439	\$18,500	\$2,836,939
Road Operations	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Road Operations Utilities	\$342,151	\$393,884	\$181,045	\$435,092	\$0	\$435,092
Road Ops. Administration	\$3,641,051	\$3,764,619	\$1,979,342	\$4,437,360	\$60,771	\$4,498,131
Roadside Veg./Median Maint./Swale & Pond	\$4,298,336	\$5,609,437	\$2,142,517	\$4,996,891	\$0	\$4,996,891
Roadway/Shoulder Maintenance	\$7,993,569	\$8,269,060	\$4,157,296	\$7,888,248	\$12,460	\$7,900,708
Total:	<u>\$31,056,791</u>	<u>\$34,473,812</u>	<u>\$16,425,091</u>	<u>\$35,045,753</u>	<u>\$273,291</u>	<u>\$35,319,044</u>

Expenditures By Obj. Category

Salaries, Regular	\$7,854,414	\$8,691,890	\$4,255,898	\$9,051,175	\$19,464	\$9,070,639
Benefits	\$2,130,752	\$2,993,644	\$1,159,494	\$3,350,783	\$17,243	\$3,368,026
Allowances	\$15,976	\$0	\$11,321	\$0	\$0	\$0
Overtime/Comp Time	\$797,744	\$793,950	\$437,975	\$788,600	\$0	\$788,600
Supplies	\$5,421,733	\$5,115,030	\$3,118,710	\$5,472,780	\$0	\$5,472,780
Temporary Services	\$805,113	\$923,421	\$484,368	\$876,244	\$0	\$876,244
Professional Services	\$5,546,054	\$6,524,100	\$3,033,340	\$5,799,143	\$0	\$5,799,143
Travel and Training	\$62,670	\$37,600	\$15,060	\$21,000	\$0	\$21,000
Other Services	\$6,211,009	\$7,589,874	\$2,898,686	\$7,929,438	\$198,084	\$8,127,522
Internal Charges	\$1,683,671	\$1,363,780	\$693,296	\$1,624,788	\$0	\$1,624,788
Transfers	\$427,478	\$167,725	\$48,458	\$131,800	\$20,000	\$151,800
Capital Expenditures	\$100,177	\$272,798	\$268,485	\$2	\$18,500	\$18,502
Total:	<u>\$31,056,791</u>	<u>\$34,473,812</u>	<u>\$16,425,091</u>	<u>\$35,045,753</u>	<u>\$273,291</u>	<u>\$35,319,044</u>

Road Operations

Staffing Roster

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Highway Maintenance Specialist	1	PWS0003.Highway Maintenance Specialist	5	Ross, Paul G
Operational	Traffic Control Technician	1	PWS0004.Traffic Control Technician	5	Bevans, Jerry L
Operational	Highway Maintenance Specialist	1	ROP0001.Highway Maintenance Specialist	5	Kujava, Jeffrey A
Operational	Highway Maintenance Specialist	1	ROP0002.Highway Maintenance Specialist	5	Knott, Gerald J
Operational	Highway Maintenance Specialist	1	ROP0003.Highway Maintenance Specialist	5	Jones, Dennis L
Operational	Highway Maintenance Specialist	1	ROP0004.Highway Maintenance Specialist	5	Hinman, Vincent L
Operational	Highway Maintenance Worker	1	ROP0005.Highway Maintenance Worker	5	Molyneux, Clayton J
Operational	Heavy Equipment Operator	1	ROP0006.Heavy Equipment Operator	5	Kujava, William M
Operational	Highway Maint Crew Chief	1	ROP0007.Highway Maint Crew Chief	5	Foster, Thomas S
Operational	Highway Maintenance Specialist	1	ROP0008.Highway Maintenance Specialist	5	Brothers, Jerry T
Operational	Grounds Maintenance Worker	1	ROP0009.Grounds Maintenance Worker	5	Charbonneau, Roy
Operational	Traffic Control Technician	1	ROP0010.Traffic Control Technician	5	Casaw, Mark J
Operational	Highway Maint Crew Chief	1	ROP0011.Highway Maint Crew Chief	5	Bartausky, Russell A
Operational	Technical Services Analyst	1	ROP0012.Technical Services Analyst	5	Wills, William L
Operational	Highway Maintenance Specialist	1	ROP0013.Highway Maintenance Specialist	5	Harteloo, Jenny L
Operational	Highway Maintenance Specialist	1	ROP0014.Highway Maintenance Specialist	5	Mackey, Michael J
Operational	Highway Maint Crew Chief	1	ROP0015.Highway Maint Crew Chief	2	Sutton, Thomas L
Operational	Operations Mgr, Public Works	1	ROP0016.Operations Mgr, Public Works		Cave, Allyson W
Operational	Highway Maintenance Worker	1	ROP0017.Highway Maintenance Worker	5	Macomb, Ralph C
Operational	Highway Maint Crew Chief	1	ROP0018.Highway Maint Crew Chief	5	Chandler, Larry E
Operational	Operations Superintendent	1	ROP0019.Operations Superintendent		Price, Kenneth A
Operational	Technical Services Analyst	1	ROP0020.Technical Services Analyst	5	McEntire, William E
Operational	Highway Maintenance Specialist	1	ROP0021.Highway Maintenance Specialist	5	McManus, Patrick J
Operational	Highway Maintenance Specialist	1	ROP0022.Highway Maintenance Specialist	5	Flores, John A
Operational	Highway Maint Crew Chief	1	ROP0023.Highway Maint Crew Chief	5	Constable, Gordon F
Operational	Highway Maint Crew Chief	1	ROP0024.Highway Maint Crew Chief	5	Ludahl, David L
Operational	Heavy Equipment Operator	1	ROP0025.Heavy Equipment Operator	5	Klopman, Steven G
Operational	Highway Maintenance Specialist	1	ROP0027.Highway Maintenance Specialist	5	Ricotta, Peggy A
Operational	Heavy Equipment Operator	1	ROP0028.Heavy Equipment Operator	5	Brooks, Robert H
Operational	Heavy Equipment Operator	1	ROP0029.Heavy Equipment Operator	5	White, Carla M
Operational	Highway Maintenance Worker	1	ROP0030.Highway Maintenance Worker	5	Shields, Regina K
Operational	Highway Maint Crew Chief	1	ROP0031.Highway Maint Crew Chief	3	Eiesland, Larry A
Operational	Operations Superintendent	1	ROP0032.Operations Superintendent		Kaiser, John P
Operational	Highway Maintenance Specialist	1	ROP0033.Highway Maintenance Specialist	5	Berentsen, William H
Operational	Highway Maint Crew Chief	1	ROP0034.Highway Maint Crew Chief	5	Russell, Kirk A
Operational	Highway Maintenance Specialist	1	ROP0035.Highway Maintenance Specialist	5	Hendrickson, Aaron R
Operational	Highway Maintenance Specialist	1	ROP0036.Highway Maintenance Specialist	5	Hall, Ronald A
Operational	Highway Maintenance Specialist	1	ROP0037.Highway Maintenance Specialist	5	Benson, Carrie Ann
Operational	Highway Maintenance Specialist	1	ROP0038.Highway Maintenance Specialist	5	McDougall, Roger V
Operational	Highway Maintenance Worker	1	ROP0039.Highway Maintenance Worker	5	Coe, Christine L
Operational	Highway Maintenance Worker	1	ROP0040.Highway Maintenance Worker	5	Nantz, April E
Operational	Traffic Signal Technician	1	ROP0041.Traffic Signal Technician	6	Lee, Eric M
Operational	Highway Maintenance Specialist	1	ROP0042.Highway Maintenance Specialist	5	Wanke, Richard E
Operational	Highway Maintenance Specialist	1	ROP0043.Highway Maintenance Specialist	5	Hertz, Andrew A
Operational	Highway Maintenance Specialist	1	ROP0044.Highway Maintenance Specialist	5	Tingley, Jerry A
Operational	Highway Maintenance Specialist	1	ROP0045.Highway Maintenance Specialist	5	Molyneux, Jon P
Operational	Heavy Equipment Operator	1	ROP0046.Heavy Equipment Operator	5	Williams, Lief A
Operational	Highway Maintenance Specialist	1	ROP0047.Highway Maintenance Specialist	5	Swartz, Jerald

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Traffic Control Technician	1	ROP0048.Traffic Control Technician	5	Barnes, Charles J
Operational	Highway Maintenance Specialist	1	ROP0049.Highway Maintenance Specialist	5	Meck, Kevin T
Operational	Traffic Control Technician	1	ROP0050.Traffic Control Technician	5	Norton, Thomas J
Operational	Highway Maintenance Worker	1	ROP0051.Highway Maintenance Worker	1	Bloemke, Mitch R
Operational	Traffic Control Technician	1	ROP0052.Traffic Control Technician	5	Meisner, Howard D
Operational	Highway Maintenance Specialist	1	ROP0053.Highway Maintenance Specialist	5	Wohlsein, Arthur L
Operational	Operations Superintendent	1	ROP0054.Operations Superintendent		Wilson, Scott W
Operational	Highway Maint Crew Chief	1	ROP0056.Highway Maint Crew Chief	3	Schwanz, Kenneth W
Operational	Highway Maintenance Worker	1	ROP0057.Highway Maintenance Worker	5	Kaushagen, Susan K
Operational	Highway Maintenance Specialist	1	ROP0058.Highway Maintenance Specialist	5	Eiesland, Nick A
Operational	Highway Maintenance Specialist	1	ROP0059.Highway Maintenance Specialist	5	Clark, Jeff W
Operational	Highway Maintenance Worker	1	ROP0060.Highway Maintenance Worker	5	Waggoner, Timothy R
Operational	Highway Maintenance Specialist	1	ROP0061.Highway Maintenance Specialist	5	Pye, Patrick E
Operational	Operations Superintendent	1	ROP0062.Operations Superintendent		VavRosky, Darrell A
Operational	Highway Maint Crew Chief	1	ROP0063.Highway Maint Crew Chief	5	MacDonald, Kent D
Operational	Traffic Control Technician	1	ROP0064.Traffic Control Technician	5	Wedgwood, Ronald L
Operational	Highway Maintenance Worker	1	ROP0065.Highway Maintenance Worker	2	Smith, Marc R
Operational	Highway Maintenance Specialist	1	ROP0066.Highway Maintenance Specialist	5	Campbell, Arno L
Operational	Highway Maint Crew Chief	1	ROP0067.Highway Maint Crew Chief	2	Zimmerly, Glen R
Operational	Highway Maintenance Specialist	1	ROP0068.Highway Maintenance Specialist	5	Sandstrom, Lars A
Operational	Highway Maintenance Specialist	1	ROP0069.Highway Maintenance Specialist	5	Newton, Marvin A
Operational	Highway Maintenance Specialist	1	ROP0070.Highway Maintenance Specialist	5	Mesick, John E
Operational	Highway Maint Crew Chief	1	ROP0071.Highway Maint Crew Chief	5	Winston, George R
Operational	Heavy Equipment Operator	1	ROP0072.Heavy Equipment Operator	5	Mahan, Norman W
Operational	Highway Maintenance Worker	1	ROP0073.Highway Maintenance Worker	5	Patterson, Roger C
Operational	Highway Maintenance Specialist	1	ROP0074.Highway Maintenance Specialist	5	Iverson, Richard N
Operational	Highway Maint Crew Chief	1	ROP0075.Highway Maint Crew Chief	1	Ryan, Denis F
Operational	Highway Maintenance Specialist	1	ROP0076.Highway Maintenance Specialist	5	Brodahl, James E
Operational	Highway Maintenance Specialist	1	ROP0077.Highway Maintenance Specialist	5	Kuhn, Brenda J
Operational	Operations Superintendent	1	ROP0078.Operations Superintendent		Shepard, David W
Operational	Technical Services Analyst	1	ROP0079.Technical Services Analyst	5	Quinn, Michael W
Operational	Highway Maintenance Specialist	1	ROP0080.Highway Maintenance Specialist	5	Persinger, Mark C
Operational	Grounds Maintenance Crew Chief	1	ROP0081.Grounds Maintenance Crew Chief	3	Morrison, Karyn S
Operational	Grounds Maintenance Crew Chief	1	ROP0082.Grounds Maintenance Crew Chief	5	Tuttle, Jeffrey D
Operational	Grounds Maintenance Specialist	1	ROP0083.Grounds Maintenance Specialist	5	Meats, Justin T
Operational	Highway Maintenance Specialist	1	ROP0084.Highway Maintenance Specialist	5	Jones, Larry G
Operational	Highway Maintenance Worker	1	ROP0085.Highway Maintenance Worker	1	Jones, Brian K
Operational	Engineering Technician, Sr	1	ROP0086.Engineering Technician, Sr	6	Shadix, Dean A
Operational	Traffic Control Technician	1	ROP0087.Traffic Control Technician	5	Billington, Raymond D
Operational	Highway Maintenance Worker	1	ROP0088.Highway Maintenance Worker	1	Sampson, Steven L
Operational	Traffic Signal Technician, Sr	1	ROP0089.Traffic Signal Technician, Sr	6	Back, Michael D
Operational	Highway Maintenance Specialist	1	ROP0090.Highway Maintenance Specialist	5	Shanahan, Gerald W
Operational	Traffic Control Technician	1	ROP0091.Traffic Control Technician	5	Oja, Mickey L
Operational	Highway Maintenance Worker	1	ROP0092.Highway Maintenance Worker	2	McDonald, Tina M
Operational	Grounds Maintenance Worker	1	ROP0093.Grounds Maintenance Worker	2	Watson, Michael M
Operational	Grounds Maintenance Specialist	1	ROP0094.Grounds Maintenance Specialist	1	Kappler, Bev K
Operational	Grounds Maintenance Specialist	1	ROP0095.Grounds Maintenance Specialist	2	Bourque, Phillip A
Operational	Grounds Maintenance Specialist	1	ROP0096.Grounds Maintenance Specialist	5	Schmeichel, Tonya K
Operational	Engineering Technician	1	ROP0097.Engineering Technician	6	Johnson, Charles E
Operational	Office Assistant II	1	ROP0104.Office Assistant II	6	Guardino, Corina I

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Office Assistant III	1	ROP0106.Office Assistant III	6	Mathison, Patricia A
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Road Operations

Program Summary

Bridge Maintenance

This program provides for the repair and maintenance of 72 County bridges and numerous bridge clearance markers.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$264,532	\$359,658	\$114,697	\$252,627	\$0	\$252,627
Benefits	\$70,064	\$122,348	\$31,581	\$105,852	\$0	\$105,852
Allowances	\$0	\$0	\$40	\$0	\$0	\$0
Overtime/Comp Time	\$5,024	\$8,100	\$3,770	\$8,100	\$0	\$8,100
Supplies	\$100,395	\$75,600	\$24,590	\$53,000	\$0	\$53,000
Temporary Services	\$23,672	\$26,500	\$10,132	\$20,400	\$0	\$20,400
Professional Services	\$2,352	\$6,950	\$2,116	\$105,090	\$0	\$105,090
Other Services	\$77,529	\$85,300	\$26,196	\$60,200	\$0	\$60,200
Internal Charges	\$17,421	\$23,650	\$11,825	\$30,406	\$0	\$30,406
<u>Total:</u>	<u>\$560,989</u>	<u>\$708,106</u>	<u>\$224,947</u>	<u>\$635,675</u>	<u>\$0</u>	<u>\$635,675</u>

Road Operations

Program Summary

County Road Projects

This involves completion of our capital projects; hot and cold mix overlays, walkway/sidewalk construction, etc. Hot mix overlays are completed through a local contractor while the rest of this work is done primarily with County forces (we use subcontractors or operated rental equipment where necessary or cost effective).

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$505,202	\$300,206	\$166,777	\$454,372	\$0	\$454,372
Benefits	\$151,025	\$101,880	\$49,553	\$187,647	\$0	\$187,647
Allowances	\$4,394	\$0	\$1,131	\$0	\$0	\$0
Overtime/Comp Time	\$137,870	\$145,000	\$48,046	\$67,800	\$0	\$67,800
Supplies	\$913,497	\$909,200	\$392,247	\$811,400	\$0	\$811,400
Temporary Services	\$53,944	\$67,000	\$13,965	\$21,000	\$0	\$21,000
Professional Services	\$3,978,579	\$4,067,500	\$2,167,792	\$4,000,000	\$0	\$4,000,000
Other Services	\$760,359	\$725,008	\$165,879	\$1,249,997	\$0	\$1,249,997
Internal Charges	\$308,775	\$383,624	\$191,812	\$293,442	\$0	\$293,442
Capital Expenditures	\$0	\$0	\$7,711	\$0	\$0	\$0
<u>Total:</u>	<u>\$6,813,645</u>	<u>\$6,699,418</u>	<u>\$3,204,913</u>	<u>\$7,085,658</u>	<u>\$0</u>	<u>\$7,085,658</u>

Road Operations

Program Summary

Incidental Traffic and Safety Services

This program provides for plowing of snow and sanding activities during inclement weather, traffic control (includes pavement markings, sign maintenance/installation, striping, signals), street sweeping, utility locates, sidewalk maintenance, spill respon

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,496,534	\$1,659,156	\$804,106	\$1,644,165	\$0	\$1,644,165
Benefits	\$416,118	\$568,674	\$226,282	\$631,055	\$0	\$631,055
Allowances	\$3,342	\$0	\$1,624	\$0	\$0	\$0
Overtime/Comp Time	\$266,878	\$276,300	\$132,573	\$258,500	\$0	\$258,500
Supplies	\$1,006,914	\$951,030	\$511,389	\$1,056,480	\$0	\$1,056,480
Temporary Services	\$84,180	\$95,800	\$57,770	\$121,640	\$0	\$121,640
Professional Services	\$138,582	\$182,350	\$130,782	\$98,000	\$0	\$98,000
Travel and Training	\$11,178	\$5,400	\$5,736	\$11,000	\$0	\$11,000
Other Services	\$1,446,743	\$2,056,172	\$1,034,415	\$2,664,958	\$161,560	\$2,826,518
Internal Charges	\$146,896	\$190,352	\$99,126	\$262,590	\$0	\$262,590
Transfers	\$2,689	\$0	\$236	\$0	\$0	\$0
Capital Expenditures	\$79,638	\$272,798	\$252,708	\$2	\$0	\$2
Total:	<u>\$5,099,692</u>	<u>\$6,258,032</u>	<u>\$3,256,747</u>	<u>\$6,748,390</u>	<u>\$161,560</u>	<u>\$6,909,950</u>

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Increase PW & DCD Rents 3051-305-RMS
1012-632-542610-Sidewalks

This package increases the rents for DCD and PW for the PSC building.

\$161,560

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$161,560

0.00

\$0

Road Operations

Program Summary

Open/Closed Drainage

This program provides for the maintenance of the county's open and closed drainage systems, including catch basins, drywells, storm lines, culverts, and manholes. Most of this work is completed as per NPDES permit requirements.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,006,634	\$894,518	\$516,730	\$1,052,953	\$0	\$1,052,953
Benefits	\$271,005	\$313,436	\$139,138	\$394,410	\$0	\$394,410
Allowances	\$30	\$0	\$264	\$0	\$0	\$0
Overtime/Comp Time	\$27,747	\$41,000	\$21,392	\$40,000	\$0	\$40,000
Supplies	\$151,979	\$207,700	\$139,859	\$233,750	\$0	\$233,750
Temporary Services	\$47,322	\$67,000	\$34,309	\$67,000	\$0	\$67,000
Professional Services	\$16,997	\$72,000	\$55,175	\$104,000	\$0	\$104,000
Other Services	\$635,847	\$1,005,000	\$265,848	\$765,320	\$0	\$765,320
Internal Charges	\$130,372	\$170,602	\$92,509	\$140,206	\$0	\$140,206
Transfers	\$2,117	\$0	\$12,992	\$20,800	\$0	\$20,800
Capital Expenditures	\$17,308	\$0	\$68	\$0	\$18,500	\$18,500
Total:	\$2,307,358	\$2,771,256	\$1,278,284	\$2,818,439	\$18,500	\$2,836,939

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

Handheld PC's and Laptop 1012-632-02

We would like to purchase three Pocket PC units, two Pocket PC units w/GPS capability and one laptop for data entry and mapping in the field. This is an initial request to start with, if successful, will look into more units for crews for other applications.

1012-632-542420-Open Drainage \$18,500 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: \$18,500 0.00 \$0

Road Operations

Program Summary

Road Operations

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$0	\$0	\$0	\$0	\$20,000	\$20,000
Total:	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$20,000</u>	<u>\$20,000</u>

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue
Transfer to ESA	1012.632.04	Transfer \$20,000 for the biennium from the Road Fund to the General Fund for use by ESA program. ESA program staff will participate in implementing the commitments of the ESA compliant road maintenance program		
1012-632-597001-Transfer Out To 0001		\$20,000	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:		<u>\$20,000</u>	<u>0.00</u>	<u>\$0</u>

Road Operations

Program Summary

Road Operations Utilities

This program inspects and monitors utility work in the road right of way.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$199,581	\$207,976	\$113,555	\$268,354	\$0	\$268,354
Benefits	\$55,837	\$67,080	\$30,045	\$94,390	\$0	\$94,390
Overtime/Comp Time	\$59	\$200	\$139	\$200	\$0	\$200
Supplies	\$2,790	\$2,300	\$2,915	\$2,700	\$0	\$2,700
Professional Services	\$23,831	\$57,300	\$409	\$8,300	\$0	\$8,300
Travel and Training	\$2,133	\$1,000	\$0	\$0	\$0	\$0
Other Services	\$28,894	\$39,000	\$24,068	\$44,200	\$0	\$44,200
Internal Charges	\$29,026	\$19,028	\$9,514	\$15,948	\$0	\$15,948
Transfers	\$0	\$0	\$400	\$1,000	\$0	\$1,000
<u>Total:</u>	<u>\$342,151</u>	<u>\$393,884</u>	<u>\$181,045</u>	<u>\$435,092</u>	<u>\$0</u>	<u>\$435,092</u>

Road Operations

Program Summary

Road Ops. Administration

This program captures the costs of administering the Road Operations functions. All costs not associated with specific activities are recorded here.

[Operational planning Categories](#)

Purpose: Mandatory

Scope: Regional (Multi-County)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,201,755	\$1,732,712	\$1,064,804	\$2,207,071	\$19,464	\$2,226,535
Benefits	\$280,170	\$529,708	\$258,843	\$749,405	\$17,243	\$766,648
Allowances	\$3,593	\$0	\$4,863	\$0	\$0	\$0
Overtime/Comp Time	\$72,746	\$85,000	\$79,718	\$130,000	\$0	\$130,000
Supplies	\$207,933	\$241,500	\$114,551	\$234,750	\$0	\$234,750
Temporary Services	\$42,353	\$50,346	\$15,475	\$31,000	\$0	\$31,000
Professional Services	\$178,478	\$504,300	\$157,712	\$381,600	\$0	\$381,600
Travel and Training	\$47,923	\$31,000	\$9,152	\$10,000	\$0	\$10,000
Other Services	\$524,763	\$367,846	\$231,005	\$427,646	\$24,064	\$451,710
Internal Charges	\$661,243	\$54,482	\$27,241	\$185,888	\$0	\$185,888
Transfers	\$420,094	\$167,725	\$8,970	\$80,000	\$0	\$80,000
Capital Expenditures	\$0	\$0	\$7,008	\$0	\$0	\$0
Total:	\$3,641,051	\$3,764,619	\$1,979,342	\$4,437,360	\$60,771	\$4,498,131

BUDGET ADJUSTMENTS:

Handheld PC's and Laptop 1012-632-02

We would like to purchase three Pocket PC units, two Pocket PC units w/GPS capability and one laptop for data entry and mapping in the field. This is an initial request to start with, if successful, will look into more units for crews for other applications.

1012-632-542919-Other Administrative Time

\$2,500 0.00 \$0

Supported Employment 1012-632-03
Employee

In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.

1012-632-542919-Other Administrative Time

\$36,707 0.50 \$0

TER&R Revenue & Fees 5092-390-05

This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.

1012-632-542910-Admin

\$21,564 0.00 \$0

BUDGET ADJUSTMENTS TOTAL: **\$60,771 0.50 \$0**

Road Operations

Program Summary

Roadside Veg./Median Maint./Swale & Pond

This program provides for vegetation, median, and swale and pond maintenance, including litter control, within the County right-of-way and all County drainage easements. Those areas tied to NPDES should be considered mandatory.

[Operational planning Cagories](#)

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,569,291	\$2,142,880	\$704,534	\$1,732,423	\$0	\$1,732,423
Benefits	\$441,209	\$814,772	\$199,778	\$659,873	\$0	\$659,873
Allowances	\$263	\$0	\$220	\$0	\$0	\$0
Overtime/Comp Time	\$91,184	\$106,000	\$36,869	\$65,000	\$0	\$65,000
Supplies	\$168,792	\$201,700	\$91,761	\$202,600	\$0	\$202,600
Temporary Services	\$392,914	\$401,275	\$287,821	\$484,504	\$0	\$484,504
Professional Services	\$110,389	\$130,000	\$203,389	\$96,500	\$0	\$96,500
Travel and Training	\$925	\$0	\$172	\$0	\$0	\$0
Other Services	\$1,422,129	\$1,671,148	\$521,759	\$1,486,797	\$0	\$1,486,797
Internal Charges	\$98,726	\$141,662	\$70,983	\$239,194	\$0	\$239,194
Transfers	\$2,514	\$0	\$24,789	\$30,000	\$0	\$30,000
Capital Expenditures	\$0	\$0	\$442	\$0	\$0	\$0
Total:	\$4,298,336	\$5,609,437	\$2,142,517	\$4,996,891	\$0	\$4,996,891

Road Operations

Program Summary

Roadway/Shoulder Maintenance

This program provides for the review, approval and inspection of utility work within County right-of-way.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$1,610,885	\$1,394,784	\$770,695	\$1,439,210	\$0	\$1,439,210
Benefits	\$445,324	\$475,746	\$224,274	\$528,151	\$0	\$528,151
Allowances	\$4,354	\$0	\$3,179	\$0	\$0	\$0
Overtime/Comp Time	\$196,236	\$132,350	\$115,468	\$219,000	\$0	\$219,000
Supplies	\$2,869,433	\$2,526,000	\$1,841,398	\$2,878,100	\$0	\$2,878,100
Temporary Services	\$160,728	\$215,500	\$64,896	\$130,700	\$0	\$130,700
Professional Services	\$1,096,846	\$1,503,700	\$315,965	\$1,005,653	\$0	\$1,005,653
Travel and Training	\$511	\$200	\$0	\$0	\$0	\$0
Other Services	\$1,314,745	\$1,640,400	\$629,516	\$1,230,320	\$12,460	\$1,242,780
Internal Charges	\$291,212	\$380,380	\$190,286	\$457,114	\$0	\$457,114
Transfers	\$64	\$0	\$1,071	\$0	\$0	\$0
Capital Expenditures	\$3,231	\$0	\$548	\$0	\$0	\$0
<u>Total:</u>	<u>\$7,993,569</u>	<u>\$8,269,060</u>	<u>\$4,157,296</u>	<u>\$7,888,248</u>	<u>\$12,460</u>	<u>\$7,900,708</u>

BUDGET ADJUSTMENTS:

Expenditure

FTE

Revenue

5500 Gallon Oil Transport Tank 1012-632-01

We would use this transport tank to enable us to seal roads at an earlier time of year, which is not currently possible due to the lack of equipment. We do have access to a treatment plant truck that currently is used only to haul biosolids. We can pull the tank with this truck which will increase the usage of the truck.

1012-632-542323-Snivey Patching

\$12,460

0.00

\$0

BUDGET ADJUSTMENTS TOTAL:

\$12,460

0.00

\$0

Roads Operations Administration**Department Summary**

This program consolidates all the support activities of the Operations Division with centrally located Administrative services. The team includes clerical support and management staff. Services provided are recaptured and identified through a cost allocation.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Operations Administration	\$1,620,771	\$755	\$4,297	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Expenditures By Obj. Category

Salaries, Regular	\$780,723	\$755	\$0	\$0	\$0	\$0
Benefits	\$162,851	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$5,571	\$0	\$0	\$0	\$0	\$0
Supplies	\$67,490	\$0	\$3	\$0	\$0	\$0
Temporary Services	\$17,517	\$0	\$3,996	\$0	\$0	\$0
Professional Services	\$138,348	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$22,561	\$0	\$0	\$0	\$0	\$0
Other Services	\$222,879	\$0	\$298	\$0	\$0	\$0
Internal Charges	\$118,820	\$0	\$0	\$0	\$0	\$0
Transfers	\$74	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$83,937	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Roads Operations Administration

Program Summary

Operations Administration

In 2003, this department will be consolidated with Public works Administration.

Operational planning Cagories

Purpose: Support

Scope: Internal

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$780,723	\$755	\$0	\$0	\$0	\$0
Benefits	\$162,851	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$5,571	\$0	\$0	\$0	\$0	\$0
Supplies	\$67,490	\$0	\$3	\$0	\$0	\$0
Temporary Services	\$17,517	\$0	\$3,996	\$0	\$0	\$0
Professional Services	\$138,348	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$22,561	\$0	\$0	\$0	\$0	\$0
Other Services	\$222,879	\$0	\$298	\$0	\$0	\$0
Internal Charges	\$118,820	\$0	\$0	\$0	\$0	\$0
Transfers	\$74	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$83,937	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,620,771</u>	<u>\$755</u>	<u>\$4,297</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Solid Waste Fund**Department Summary**

Solid Waste staff manage the recycling, reuse, and disposal of the County's solid waste stream. They work to reduce waste stream volume and toxicity through recycling, reuse, and disposal programs and through education.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	Actuals	Budget	Actuals	Baseline	Adjustment	Total Required
Residential Recycling Collection	\$88,300	\$0	\$0	\$0	\$0	\$0
Solid Waste Closure Fund	\$809,473	\$1,532,476	\$33,704	\$1,532,476	\$0	\$1,532,476
Waste Reduction and Disposal Program	\$3,052,270	\$4,618,622	\$2,157,378	\$3,772,963	\$291,039	\$4,064,002
<u>Total:</u>	<u>\$3,950,043</u>	<u>\$6,151,098</u>	<u>\$2,191,082</u>	<u>\$5,305,439</u>	<u>\$291,039</u>	<u>\$5,596,478</u>

Expenditures By Obj. Category

Salaries, Regular	\$913,001	\$888,544	\$485,070	\$1,026,880	-\$28,018	\$998,862
Benefits	\$201,320	\$279,858	\$109,830	\$318,640	\$11,762	\$330,402
Overtime/Comp Time	\$26,175	\$29,500	\$14,588	\$30,000	\$0	\$30,000
Supplies	\$86,198	\$78,300	\$49,773	\$265,150	\$0	\$265,150
Temporary Services	\$39,925	\$64,720	\$49,432	\$70,600	\$0	\$70,600
Professional Services	\$1,115,023	\$1,732,996	\$1,112,532	\$1,095,179	\$172,866	\$1,268,045
Travel and Training	\$27,566	\$23,450	\$12,412	\$37,910	\$0	\$37,910
Other Services	\$1,082,891	\$1,872,764	\$143,775	\$1,779,794	\$27,304	\$1,807,098
Internal Charges	\$176,909	\$215,966	\$80,225	\$202,286	\$0	\$202,286
Transfers	\$247,483	\$965,000	\$133,445	\$479,000	\$36,000	\$515,000
Debt Service and Interest	\$20,610	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$12,942	\$0	\$0	\$0	\$71,125	\$71,125
<u>Total:</u>	<u>\$3,950,043</u>	<u>\$6,151,098</u>	<u>\$2,191,082</u>	<u>\$5,305,439</u>	<u>\$291,039</u>	<u>\$5,596,478</u>

Solid Waste Fund**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Engineering Svc Mgr II	1	SOL0001.Engineering Svc Mgr II		Largent, Anita C
Operational	Waste Reduction Specialist	1	SOL0002.Waste Reduction Specialist	6	Davis, Michael T
Operational	Office Assistant III	1	SOL0003.Office Assistant III	6	Newman, Susan M
Operational	Waste Reduction Specialist	1	SOL0004.Waste Reduction Specialist	6	DuBois, Peter J
Operational	Waste Reduction Specialist	1	SOL0005.Waste Reduction Specialist	6	Guttridge, Robert E
Operational	Waste Reduction Specialist	1	SOL0006.Waste Reduction Specialist	6	Mansfield, James E
Operational	Waste Reduction Specialist	1	SOL0007.Waste Reduction Specialist	6	Patterson, Robert A
Operational	Waste Reduction Specialist	1	SOL0008.Waste Reduction Specialist	6	Fisher, Sally A
Operational	Office Assistant II	1	SOL0009.Office Assistant II	6	Berg, JoAnne
		<u>9</u>			

Solid Waste Fund

Program Summary

Residential Recycling Collection

This program covers expenses and revenues related to residential recycling collection contracts which serve urban unincorporated Clark County and the City of Battle Ground. Contractors provide curbside recycling collection to single-family residences and multi-family residences. The contractors bill customers directly, plus receive a payment for each ton of recyclables collected, from the revenues from sale of recyclables collected.

[Operational planning Cagories](#)

Purpose: Mandatory

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$3,905	\$0	\$0	\$0	\$0	\$0
Other Services	\$84,395	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$88,300</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Solid Waste Fund

Program Summary

Solid Waste Closure Fund

This is a Solid Waste Closure Fund

Operational planning Cagories

Purpose:

Scope:

		2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>		Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services		\$809,473	\$1,532,476	\$33,704	\$1,532,476	\$0	\$1,532,476
	<u>Total:</u>	<u>\$809,473</u>	<u>\$1,532,476</u>	<u>\$33,704</u>	<u>\$1,532,476</u>	<u>\$0</u>	<u>\$1,532,476</u>

Solid Waste Fund

Program Summary

Waste Reduction and Disposal Program

This program includes planning, implementing and administering the County's overall regional solid waste reduction, recycling and disposal system. A key component of this program is administration of the County's 20-year contract with Columbia Resource Company for solid waste recycling, transfer and disposal services. Other disposal-related activities include providing for the proper management of special and problem wastes; overseeing closure, post-closure and cleanup activities at the Lechner Landfill and other former disposal sites; and overseeing and implementing certain moderate risk waste activities including the household hazardous waste program. Waste reduction and recycling activities include contract management and coordination of the single-family, multi-family and yard debris recycling collection programs, development of a rural recycling program, implementation of a commercial recycling and technical assistance program, promotion of home composting through the Master Composters program, implementation of a school-based waste reduction/recycling education program, and promotion of waste reduction/recycling opportunities through community outreach activities. Regional coordination activities include involvement in a variety of interagency local, state and inter-state cooperative planning and coordinating efforts on legal and operational issues.

[Operational planning Categories](#)

Purpose: Essential

Scope: Local

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$913,001	\$888,544	\$485,070	\$1,026,880	-\$28,018	\$998,862
Benefits	\$201,320	\$279,858	\$109,830	\$318,640	\$11,762	\$330,402
Overtime/Comp Time	\$26,175	\$29,500	\$14,588	\$30,000	\$0	\$30,000
Supplies	\$86,198	\$78,300	\$49,773	\$265,150	\$0	\$265,150
Temporary Services	\$39,925	\$64,720	\$49,432	\$70,600	\$0	\$70,600
Professional Services	\$1,111,118	\$1,732,996	\$1,112,532	\$1,095,179	\$172,866	\$1,268,045
Travel and Training	\$27,566	\$23,450	\$12,412	\$37,910	\$0	\$37,910
Other Services	\$189,023	\$340,288	\$110,071	\$247,318	\$27,304	\$274,622
Internal Charges	\$176,909	\$215,966	\$80,225	\$202,286	\$0	\$202,286
Transfers	\$247,483	\$965,000	\$133,445	\$479,000	\$36,000	\$515,000
Debt Service and Interest	\$20,610	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$12,942	\$0	\$0	\$0	\$71,125	\$71,125
Total:	\$3,052,270	\$4,618,622	\$2,157,378	\$3,772,963	\$291,039	\$4,064,002

BUDGET ADJUSTMENTS:

		Expenditure	FTE	Revenue
Additional OA Support	1012.522.02	We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.		
4014-533-537111-Administration/General		-\$42,877	-0.40	\$0
Compost Demonstration Site	4014.533.12	The Clark County Fairgrounds does not have an area set aside for composting. This is a site that could be used as a pilot to actively compost horse manure, food waste and other onsite organics and as a demonstration site to provide education and information on composting. This pilot would evaluate processes and identify models for systems that could be duplicated by Clark County residents in their own homes. This demonstration site would be developed with the outside assistance of a professional consultant selected through the RFP process.		
4014-533-537111-Administration/General		\$35,000	0.00	\$0
Contingency for Contracts	0001-305-04	This package includes contingency for both estimated contract settlements and for merit increases.		

Contingency for Contracts	0001-305-04	This package includes contingency for both estimated contract settlements and for merit increases.			
4014-308-508200-Prior Year Claims			\$7,100	0.00	\$0
Contingency for PERS	0001-305-03				
4014-308-508200-Prior Year Claims			\$26,621	0.00	\$0
English Pit Landfill Monitorin	4014.533.09	The request will help protect human health and the environment by monitoring landfill gas and groundwater near the closed English Pit Landfill. A contract is in place with SCS Engineers to provide these services.			
4014-533-537111-Administration/General			\$35,000	0.00	\$0
Environ. Manage. System Audit	4014.533.15	Clark County, Washington is one of nine communities nationwide selected to participate in Environmental Management System (EMS) training being provided by Global Environmental and Technology Foundation (GETF) through a grant from the United States Environmental Protection Agency. Clark County expects to be ready for our ISO 14001 registration audit in 2006 conducted by a third party auditor, a registrar. ISO 14001 registration documents that Clark County fully conforms to the 17 requirements of the environmental management standard. As a result, Clark County can realize significant benefits in terms of improved environmental performance, including but not limited to environmental compliance, prevention of pollution, increased operational efficiency, and improved relations with regulator agencies.			
4014-533-537111-Administration/General			\$8,000	0.00	\$0
Environmental Newsletter	4014.533.02	Solid Waste has received a Supplemental Coordination Prevention Grant from the Department of Ecology for an electronic environmental newsletter targeted to businesses and industry. Solid Waste is always looking for new, innovative and cost effective ways to work with the business community and deliver messages on waste reduction, environmental management, pollution prevention and recycling. The business to business model is preferred as businesses tend to respond positively. A regular electronic newsletter developed in partnership with business community representatives will be a cost effective, convenient avenue to reach Clark County businesses and industry on environmental issues and stories (regulatory and non-regulatory). The preliminary responses from potential partners like the Port of Vancouver, the Columbia River Economic Development Council and the Greater Vancouver Chamber of Commerce have all been positive. That is important because we would like to create a newsletter not only for the local business community but with the local business community. This will be a quarterly electronic newsletter. The grant will cover 75% of the costs for the newsletter and the Solid Waste fund will contribute 25%. The initial grant funding will be used to contract professional services to design and develop a newsletter template. Businesses, organizations such as the Chamber, Economic Development, the Port, as well as, LINC will contribute articles. A governing group will be established to develop the processes for compiling and distributing this newsletter. This group will also implement processes whereas the newsletter will continue after the grant funds have been dispersed.			
4014-533-537111-Administration/General			\$19,366	0.00	\$0
Food Waste Composting Project	4014.533.01	Clark County has been awarded a Supplemental Coordinated Prevention Grant to cover the costs of 75% of the project. The goal of this project is to demonstrate and serve as a model for on-site food waste composting at small to medium size institutions. Plans are for the project to be located at Battle Ground High School. Clark County Solid Waste Programs shall coordinate and cooperate with several agencies and businesses to ensure timely and efficient progress of the project. The other entities include Clark County school districts, County Commissioners, Waste Connections (G Certified Hauler), Clark County Health Department, and regulatory agencies (Ecology). Solid Waste staff shall contract with a compost engineering manufacturer to deliver and install the compost system. Solid Waste staff and school district personnel shall develop an operation plan, agreements with food service providers and end users. Solid Waste staff shall ensure that the compost training is conducted, student involvement is included in the operation plan and maintenance schedules are included.			
4014-533-537111-Administration/General			\$35,625	0.00	\$0
HP Laser Jet Printer	4014.533.08	The Solid Waste Program current has a HP Laser Jet 5 si printer that supports six staff. This printer is older and experienced excessive down time during this past year. This decision package is for replacement of this printer.			

HP Laser Jet Printer 4014.533.08

4014-533-537111-Administration/General

Natural Yard & Debris Outreach 4014.533.13

4014-533-537111-Administration/General

PSC Rent Increase 0001-305-07

4014-533-537111-Administration/General

Paint Can Crusher 4014.533.07

The Solid Waste Program current has a HP Laser Jet 5 si printer that supports six staff. This printer is older and experienced excessive down time during this past year. This decision package is for replacement of this printer.

\$2,500 0.00 \$0

The Master Gardener program at WSU currently provides education and volunteer training on gardening techniques. Solid Waste proposes to partner with the Master Gardener program to provide community education and outreach for natural yards and gardens. The Master Gardener program will provide six seminars on pesticide-free lawn care maintenance; incorporate natural lawn and garden care into their Master Gardener training; and have a specialized pool of MG volunteers help with natural lawn and garden public outreach. In addition, they will develop a natural yard and garden publication.

\$16,000 0.00 \$0

This package contains the PSC rent increases for PW.

\$17,196 0.00 \$0

Clark County Solid Waste currently contracts with Columbia Resource Company to provide a fixed moderate risk waste collection center. This facility is located at the West Van Transfer Station. The County is responsible to the disposal costs of all waste collected at this facility. As part of the collection process at the fixed facilities, quart size and smaller containers of oil base paint are being loose packed into 55-gallon drums for transport (loose pack drums are recycled as alternative fuel at \$115 a drum). Gallon and larger size containers are being opened and the paint bulked into 55-gallon drums for transport (loose pack drums are recycled as alternative fuel at \$180 a drum). It is much cheaper to transport as bulk since 6 (or more) loose pack drums can be bulked into a single bulk drum. The reason the quarts and smaller containers are loose packed is because of the labor involved in opening the smaller containers.

The county had purchased a used paint crusher 5-years ago from Metro to help in bulking paint; the crusher is no longer performing adequately to crush the containers (the crushed containers from the bulk drums are recycled; the loose pack containers are not).

A new can crusher that is capable of crushing half-pints to 6-gallon containers, captures Volatile Organic Compounds (VOCs), provide automatic ejection of crushed containers and contains self-contained explosion proof controls and power supplies costs approximately \$21,000 to \$33,000 (depending on options). The cost of the crusher could be recouped in 1 to 1 ½ years; the additional benefit to health and safety from the vapor collection system would be felt immediately.

The Washington State Coordinative Prevention Grant (CPG) Program allows capital purchase costs to be covered under the CPG (it is a 25%/75% match grant). The County's cost is estimated from \$5,250 to \$8,250.

4014-533-537111-Administration/General

\$33,000 0.00 \$0

Recycling Directory 4014.533.10

A major component of the Solid Waste program is to provide education and information to the public on waste reduction, recycling and pollution prevention. A Recycling Directory is a key tool in providing and distributing this information. The program has previously developed such a directory but the PW PIO feels that this publication needs to be updated. This update is being planned in coordination with the diminished inventory of the current publication.

\$14,500 0.00 \$0

4014-533-537111-Administration/General

SW Management Plan Update 4014.533.11

All counties are required to prepare a 20-year Comprehensive Solid Waste Management Plan. This plan must be reviewed at least every five years. The current Clark County SWMP was updated effective 12/2002; therefore, the five-year update should be completed by 12/2007. However, the approval process for such an update will take 12 months so the actual work of reviewing and writing the update will occur in 2006. This request is for funds to cover the cost of hiring a consultant and associated legal counsel for this project. Such expenses are eligible for reimbursement under the State Coordinated Prevention Grant.

\$25,000 0.00 \$0

4014-533-537111-Administration/General

School Grant Program 4014.533.14

Environmental Learning Sites have been established at several schools in Clark

School Grant Program	4014.533.14	Environmental Learning Sites have been established at several schools in Clark County. For staff to work through each site is highly time consuming. By providing teacher workshops and "seed money", multiple sites can be developed concurrently by individual schools reducing the staff time needed to assist each one and creating more ownership in the individual school for their site.			
4014-533-537111-Administration/General			\$20,000	0.00	\$0
TER&R Revenue & Fees	5092-390-05	This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.			
4014-533-537111-Administration/General			\$3,008	0.00	\$0
Yard Debris Chipping Events	4014.533.03	Clark County has been awarded a Supplemental Coordinated Prevention Grant to cover the costs of 75% of this project. The goal of this project is to have twelve satellite yard debris chipping events per year. This would be two events per year for each of the County's four communities which are more than fifteen miles from the nearest yard debris facility. Chipping events would also be available to neighborhood associations in the unincorporated area. Solid Waste projects a total of twelve events per year. The costs will be for the contracted services of equipment and labor.			
4014-533-537111-Administration/General			\$36,000	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:			\$291,039	-0.40	\$0

Wastewater - Operations

Department Summary

Treatment Plant staff work to provide safe and environmentally sound waste water treatment services of Clark County serviced by Hazel Dell Sewer District and the City of Battle Ground.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Salmon Creek Wastewater Treatment Plant (SCWWTP)	\$3,669,658	\$4,711,027	\$2,044,951	\$4,440,199	\$414,634	\$4,854,833
<u>Total:</u>	<u>\$3,669,658</u>	<u>\$4,711,027</u>	<u>\$2,044,951</u>	<u>\$4,440,199</u>	<u>\$414,634</u>	<u>\$4,854,833</u>

Expenditures By Obj. Category

Salaries, Regular	\$1,177,830	\$1,320,487	\$694,366	\$1,337,885	-\$13,734	\$1,324,151
Benefits	\$291,803	\$433,696	\$168,926	\$497,466	\$39,862	\$537,328
Overtime/Comp Time	\$36,543	\$40,200	\$17,974	\$38,700	\$0	\$38,700
Supplies	\$360,563	\$666,220	\$230,550	\$620,400	\$47,700	\$668,100
Temporary Services	\$0	\$0	\$2,313	\$0	\$0	\$0
Professional Services	\$175,102	\$390,395	\$118,891	\$367,400	\$0	\$367,400
Travel and Training	\$18,798	\$40,850	\$19,238	\$41,350	\$0	\$41,350
Other Services	\$1,230,351	\$1,292,899	\$589,188	\$1,302,756	\$102,706	\$1,405,462
Internal Charges	\$237,415	\$185,612	\$92,806	\$234,242	\$0	\$234,242
Transfers	\$112,481	\$340,668	\$110,699	\$0	\$238,100	\$238,100
Capital Expenditures	\$28,772	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$3,669,658</u>	<u>\$4,711,027</u>	<u>\$2,044,951</u>	<u>\$4,440,199</u>	<u>\$414,634</u>	<u>\$4,854,833</u>

Wastewater - Operations**Staffing Roster**

Position Status	Job	FTE	Title	Grade Step	Employee
Operational	Wastewater Operations Manager	1	SEW0001.Wastewater Operations Manager		Hust, Melody K
Operational	Wastewater Operator III	1	SEW0002.Wastewater Operator III	3	Bashkatov, Dmitriy V
Operational	Solids Program Coordinator	1	SEW0004.Solids Program Coordinator	5	Ganson, Gregory P
Operational	Wastewater Operator III	1	SEW0006.Wastewater Operator III	5	Hunter, Alan M
Operational	Wastewater Maint Leadworker	1	SEW0007.Wastewater Maint Leadworker	5	Bloemke, Monte R
Operational	Laboratory Analyst	1	SEW0008.Laboratory Analyst	5	Oefler, Claus P
Operational	Wastewater Maint Leadworker	1	SEW0009.Wastewater Maint Leadworker	4	Scott, Timothy L
Operational	Wastewater Operator III	1	SEW0010.Wastewater Operator III	4	Longshore, Don T
Operational	Office Assistant II	1	SEW0011.Office Assistant II	6	Freer, Claire H
Operational	Wastewater Operator III	1	SEW0012.Wastewater Operator III	5	Huber, Randy A
Operational	Wastewater Operations Ldwrkr	1	SEW0013.Wastewater Operations Ldwrkr	4	Collie, Jon B
Operational	Wastewater Maintenance Tech II	1	SEW0015.Wastewater Maintenance Tech II	5	Welch, Jeffrey P
Operational	Office Assistant III	1	SOL0003.Office Assistant III	6	Newman, Susan M
Operational	Wastewater Maintenance Tech I	1	SEW0003.Wastewater Maintenance Tech I	1	

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Wastewater - Operations

Program Summary

Salmon Creek Wastewater Treatment Plant (SCWWTP)

This program (Fund 4580) is responsible for the operation and maintenance activities of the County's Salmon Creek Wastewater treatment plant, the 36th Avenue Pump Station and County-owned regional interceptor lines.

Operational planning Cagories

Purpose: Essential

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
Program By Obj. Category:	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,177,830	\$1,320,487	\$694,366	\$1,337,885	-\$13,734	\$1,324,151
Benefits	\$291,803	\$433,696	\$168,926	\$497,466	\$39,862	\$537,328
Overtime/Comp Time	\$36,543	\$40,200	\$17,974	\$38,700	\$0	\$38,700
Supplies	\$360,563	\$666,220	\$230,550	\$620,400	\$47,700	\$668,100
Temporary Services	\$0	\$0	\$2,313	\$0	\$0	\$0
Professional Services	\$175,102	\$390,395	\$118,891	\$367,400	\$0	\$367,400
Travel and Training	\$18,798	\$40,850	\$19,238	\$41,350	\$0	\$41,350
Other Services	\$1,230,351	\$1,292,899	\$589,188	\$1,302,756	\$102,706	\$1,405,462
Internal Charges	\$237,415	\$185,612	\$92,806	\$234,242	\$0	\$234,242
Transfers	\$112,481	\$340,668	\$110,699	\$0	\$238,100	\$238,100
Capital Expenditures	\$28,772	\$0	\$0	\$0	\$0	\$0
Total:	\$3,669,658	\$4,711,027	\$2,044,951	\$4,440,199	\$414,634	\$4,854,833

BUDGET ADJUSTMENTS:

<u>BUDGET ADJUSTMENTS:</u>		Expenditure	FTE	Revenue
Additional OA Support	1012.522.02	We are trying to address a long standing staffing shortage by adding an additional Office Assistant to the Transportation and Administration staffs. We propose achieving this by converting an existing project position to a regular position to be funded from within existing baseline budget. This would be accomplished by using budget for temporary employment services and from savings in digital imaging overhead costs as a result of imaging becoming a county-wide service. The FTE for this position would be harvested from other Public Works activities with no identified need for that identified FTE (see attached OA FTE recap) This employee would relieve the existing transportation OA of front desk duties (16 hours): the balance of the hours would be spent in support of digital imaging.		
4580-533-535819-Tr Plnt Admin		-\$47,293	-0.50	\$0
Contingency for Contracts	0001-305-04	This package includes contingency for both estimated contract settlements and for merit increases.		
4580-308-508200-Prior Year Claims		\$6,500	0.00	\$0
Contingency for PERS	0001-305-03			
4580-308-508200-Prior Year Claims		\$34,701	0.00	\$0
Front End Loader Rental	4580-533-05	We are asking to increase our equipment rental budget for 2005/2006, to allow us to rent a front end loader more often to meet the need for hauling biosolids. In the past we have budgeted for two (2) biosolids haul outs per year. In 2003 we started hauling biosolids three times a year (May, July & late September). This was necessitated by lack of biosolids storage during the rainy months.		
4580-533-535814-Tr Plnt Sludge Mgmnt		\$15,000	0.00	\$0
HDSD Admin & Management	4580-533-08	This is a baseline adjustment request to reflect those normal operating costs that were not included in the baseline calculation, but are ongoing expenses. Plant Operating administrative services from HDSD: \$27,400 for the years 2005/2006 for administrative charges from the HDSD for support services. This is predominantly the services and expenses for John Peterson in assistance of the daily operations of the treatment plant and DOE permitting activities. Industrial Pretreatment Program:\$210,700 for the years 2005/2006. This cost reflects the Industrial Pretreatment program administered by the HDSD.		
Total baseline adjustment request is \$238,100.				
4580-533-535111-Admin./Treatment Plant		\$238,100	0.00	\$0

I-NET Fiber Optic Installation	4580-533-12	The I-NET fiber optic network transmission cabling is needed for increased reliability and greater bandwidth for our growing data network. The installation and construction of the I-NET fiber would be completed under contract with our local telecom provider, in this case Comcast. The I-NET would extend from our site and tie into the county's I-NET framework. Costs for this project have been quoted to and routed through Mike Vidito with OBIS.			
4580-533-535815-Tr Plnt Fac Maint			\$47,700	0.00	\$0
Permit Fees	4580-533-07	This request is to ensure that there are enough funds budgeted to pay the many permit fees we receive. The baseline amount for permits in the 2003/2004 budget falls short of the need to cover two years worth of filing, recording & permit fees including our NPDES Permit, storm water permit, biosolids permit, Fire Code permit, SWCAA permit, elevator permits, Clark County Clean Water Program fees, and other misc. permits and fees associated with our business, therefore we are asking for an additional \$20,000 in budget.			
4580-533-535819-Tr Plnt Admin			\$20,000	0.00	\$0
Supported Employment Position	4580-533-09	In the 2003-2004 biennium we hired a supported employment program employee as part of a pilot program. Due to the pilot program status of this employee we are seeking to convert the position from project to regular status based on the success of the program.			
4580-533-535812-Tr Plnt Prev Maint			\$38,720	0.50	\$0
TER&R Revenue & Fees	5092-390-05	This item adjusts the fees charged to departments for desktop equipment repair and replacement based on the current equipment inventory. The rate per year per PC of \$1,003 has not changed.			
4580-533-535819-Tr Plnt Admin			\$2,006	0.00	\$0
Utility Cost Increase	4580-533-04	Clark Public Utilities and Northwest Natural Gas were contacted to determine the increase in utility costs for the next biennium. Mick Shutt of Clark Public Utilities said to expect a 5% increase in utility rates for both 2005 and 2006. Onita King of NW Natural Gas said to expect increases in natural gas rates of 15% in 2005 and 10% in 2006. This decision package is to account for projected increases in the next two years. It DOES NOT attempt to account for any additional costs associated with a new pump station at Kline Park.			
4580-533-535815-Tr Plnt Fac Maint			\$59,200	0.00	\$0
BUDGET ADJUSTMENTS TOTAL:			\$414,634	0.00	\$0

Water Resources and Developmental Engineering Department Summary

The Stormwater and Watershed Resources Section is comprised of two major groups, one is Stormwater Management and the other is Watershed Resources Management. Stormwater management includes developing and implement implementing stormwater capital improvements and the National Pollution Discharge Elimination System (NPDES) Part 2 Permit Application as required by the federal Clean Water Act and Washington Department of Ecology. Water Resources Management includes the Lacamas Lake, Wellhead Protection, Drywell Study and the East Fork Lewis River project all funded by State Centennial Grants. These work efforts are necessary to comply with the Clean Water Act and support the County under potential Endangered Species Act requirements.

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Expenditures by Program</u>	<u>Actuals</u>	<u>Budget</u>	<u>Actuals</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Total Required</u>
Long Range Planning, Educ. & Prog. Implem	\$1,926	\$0	\$0	\$0	\$0	\$0
Special Studies & Projects	\$229,202	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$231,128</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Expenditures By Obj. Category

Salaries, Regular	\$89,068	\$0	\$0	\$0	\$0	\$0
Benefits	\$18,812	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$486	\$0	\$0	\$0	\$0	\$0
Supplies	\$37,611	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$10,273	\$0	\$0	\$0	\$0	\$0
Professional Services	\$60,070	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$121	\$0	\$0	\$0	\$0	\$0
Other Services	\$14,687	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$231,128</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering Program Summary

Long Range Planning, Educ. & Prog. Implem

Father activities in this area is on hold until additional funding is obtained and a direction established as part of the NPDES Permit Program.

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$783	\$0	\$0	\$0	\$0	\$0
Benefits	\$179	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$55	\$0	\$0	\$0	\$0	\$0
Other Services	\$909	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$1,926</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Water Resources and Developmental Engineering Program Summary

Special Studies & Projects

The program provides special studies and projects to protect and improve water quality that support the County's ability to comply with federal Clean Water Act (NPDES Permit) and Endangered Species Act. In 1999--2000, special studies will include continuing a program to manage drywells to minimize groundwater pollution and improve maintenance efficiency; and a wellhead protection program to protect public wells from groundwater pollution. Ongoing implementation projects include: the Lacamas Lake Restoration Project and the East Fork Lewis River Nonpoint Plan Implementation. Both of these projects focus on protecting large rural watersheds. Emphases will be placed on educational or involvement activities (e.g., interpretive signs, interest group outreach, agricultural workshops, field trips, water quality monitoring, development and distribution of educational brochures, and construction of pollution control facilities, etc.).

Operational planning Cagories

Purpose: Mandatory

Scope: Regional (County-wide)

	2001-2002	2003-2004	2003	2005-2006	2005-2006	2005-2006
<u>Program By Obj. Category:</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Baseline</u>	<u>Adjustment</u>	<u>Recommended</u>
Salaries, Regular	\$88,285	\$0	\$0	\$0	\$0	\$0
Benefits	\$18,633	\$0	\$0	\$0	\$0	\$0
Overtime/Comp Time	\$431	\$0	\$0	\$0	\$0	\$0
Supplies	\$37,611	\$0	\$0	\$0	\$0	\$0
Temporary Services	\$10,273	\$0	\$0	\$0	\$0	\$0
Professional Services	\$60,070	\$0	\$0	\$0	\$0	\$0
Travel and Training	\$121	\$0	\$0	\$0	\$0	\$0
Other Services	\$13,778	\$0	\$0	\$0	\$0	\$0
<u>Total:</u>	<u>\$229,202</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>